

## **GWINN AREA COMMUNITY SCHOOLS**

Superintendent's Office • 50 West Highway M-35 • Gwinn, MI 49841  
Voice: 906-346-9283 • Fax: 906-346-3616

### **Job Posting – Full Time School Social Worker**

The Gwinn Area Community Schools District is in current need of a School Social Worker, a role which will entail providing a full range of services to students who need additional support. As a key member of our support team, the successful candidate will partner with school administrators, guidance counselors and teachers to develop and implement plans that provide specialized support for selected students throughout the course of the school year. If you are passionate about helping every student be successful, we encourage you to apply today.

Applicants for this position should submit the following credentials by email at [tjayne@gwinn.k12.mi.us](mailto:tjayne@gwinn.k12.mi.us) or by mail to:

Tom Jayne, Superintendent  
50 West Highway M-35 Gwinn, MI 49841  
Gwinn MI, 49841

#### **Requirements for Application**

- Letter of interest
- A resume with applicable experience and education relevant to position
- List of references including relationship, address, and telephone number
- Application deadline - Posted until filled

It is the policy of the Gwinn Area Community Schools Board of Education that GACS will not discriminate in its educational programs and activities on the basis of age, race, creed, religion, color, national origin, sex, marital status, disability or any additional criteria identified by any applicable state or federal statute. GACS is an equal opportunity employer.

#### **Position Information:**

- Salary Range: \$35,000 - \$42,000 based on experience
- 200 days year/Salaried position
- Full benefit package available

#### **Responsibilities and Duties:**

- Help students function effectively in the school environment
- Assess areas in which students may require assistance or counseling
- Communicate with parents, teachers and administrators
- Maintain accurate case files and reports to track student issues and progress
- Assist in remediation by providing treatment plans or counseling
- Evaluate student transcripts
- Participate in the Individual Education Plan (IEP) process as necessary

#### **Qualifications:**

- Minimum of Bachelor of social work with postgraduate education or a Masters of Social Work (MSW).
- Master's Degree in School Social Work preferred with a LCSW license
- Previous experience working in a school setting
- Excellent interpersonal communication skills
- Compassionate and approachable personality

- Strong sense of confidentiality, discretion and professionalism

**Work Skills & Job Responsibilities:**

- Complete functional behavior evaluation reports on identified students.
- Sound knowledge on student complications and suitable change tactics to adopt in resolving them.
- Ability to connect with school programs and agencies within the community to offer fundamental services for children and families.
- A unique understanding of professional issues, school social issues and standards.
- An outstanding knowledge of child development in areas of social and environmental conditioning, cultural diversity, psychopathology and family systems.
- Providing extensive social work services to students, school staff, and parents.
- Addresses obstacles that inhibit students from accessing maximum benefit from their academic experience.
- Support students in academic learning by rendering essential services that recognize and resolve the environmental, socio-emotional problems that obstruct the educational process.
- Execute strategies that enhance students' practical school adjustment.
- Responsible for assisting students in coping with personal and psychological challenges that may have adverse effects on their behavior, school performance and socialization process right from elementary stage to the universities.
- Employ one-on-one method, classroom or school wide sessions to tackle issues applicable to the student population they are assigned to help.
- Deal with challenges such as alcohol dangers, illicit drug, teen pregnancy, irregular school attendance, as well as adjustment to the school's social setting, among other things.
- Support teachers and administrators in managing attitude or behavioral issues by ensuring effective communication with students to find the reasons behind their distress.
- Offer information to external support services or agencies in order to assist students in coping with emotional, physical or economic challenges when necessary.
- Ability to concentrate on specific category of students such as those at risk groups or those with physical disabilities.
- Obligated to assist parents and school staff, working together with them to resolve challenges through communication, provision of and responding to referrals, and assisting families in assessing suitable community resources.
- Assist student support teams and committees on education at assigned schools.
- Reassess student records to determine past impediments and/or interventions.
- Evaluate information obtained from record reviews and inquiries to ascertain environmental effects and befitting resource needs.
- Merge information gained into a verbal presentation and/or written report.
- Conduct interview involving students and parents to deliberate on issues pertaining to non-attendance and establish a course of action.
- Support the school in adhering to school board regulations on truancy and absenteeism.
- Regular attendance of student support team meetings and court sessions when necessary.
- Develop and accomplish specialist developmental training for parents and educational personnel.